



Development Services Department
Building Division
 311 Vernon Street
 Roseville, California 95678-2649

RE: Agreement for Expedited Plan Review

Dear Applicant,

Thank you for your interest in the Building Division's Expedited Plan Review process.

The turnaround timeframe for Expedited Plan Review is within seven (7) working days. Availability of this service is subject to workload. Applicants interested in Expedited Plan Review should be aware that **fees for this service are collected in addition to the Building Division's administration and permit fees.** If expedited review is available, fees for expedited plan review will be assessed at \$206 per hour. Fees for Expedited Plan Review of revisions and deferred submittals will be assessed at \$309 per hour.

Occasionally, a project requires a separate review by Placer County Division of Environmental Health or additional permits due to specialized or sensitive uses (i.e. food service, hazardous materials, etc.). **Plan review timeframes for outside agencies and separate permits are not included in this policy.** For more information regarding their plan review timeframes, please contact Placer County Division of Environmental Health at (530) 745-2300.

The process for Expedited Plan Review is as follows:

- The applicant will apply for a building permit and provide this completed agreement (Application may be made by submitting online through the [OPS Portal](#) or by submitting required items on a flash drive or similar data storage device at the Permit Center)
- Administration fees will be collected and Building Division staff will determine if expedited plan review is available based on current workload
- The applicant will be notified of the Building Division's determination via email
- Permit and expedited review fees will be collected prior to issuance of the approved plans

By completing and signing this form you hereby agree to the process and fees for Expedited Plan Review as identified above.

Project Address/Suite Number:	_____
Applicant Name:	_____
Applicant Phone Number:	_____
Applicant Email:	_____
Applicant Signature:	_____
Date:	_____

For more information regarding the Expedited Plan Review process, please contact the Building Division at buildingplanreview@roseville.ca.us or (916) 774-5332.